

**40th ANNUAL
TRI-STATE SYNCHRONIZED
SKATING CHAMPIONSHIPS**



February 7, 2015

Hosted by the Notre Dame Figure Skating
at the Compton Family Ice Arena
Notre Dame, IN 46556

Sanctioned by:



#14728

The Notre Dame Figure Skating Club is pleased to host the 40th annual Tri-State Synchronized Skating Championships at the Compton Family Ice Arena at the University of Notre Dame. The competition will be held on Saturday, February 7, 2015. Practice ice will be available on Friday, February 6, 2014.

This event is proud to participate in the 2014-2015 Midwestern Synchronized Skating Challenge Series. Participation in this series is open to all Beginner 1, 2, or 3 teams, preliminary, pre-juvenile, juvenile, and open juvenile teams. Visit www.usfigureskating.org for more information on this series. Results of this event for participating teams will be reported to U.S. Figure Skating for calculation of the series results.

General Information

One arena, with a 200' X 90' surface, will be used for competition. The Compton Family Ice Arena is located on the southern edge of the University of Notre Dame in Notre Dame, IN.

General Rules

The Tri-State Synchronized Skating Team Championships are sanctioned by U.S. Figure Skating and will be conducted under the rules set forth in the 2014-15 edition of the U.S. Figure Skating Rulebook and this announcement.

This competition is open to all synchronized teams comprised of members who are eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules and currently registered members of a U.S. Figure skating member club, a collegiate club or an individual member in accordance with the current Rulebook. Refer to the current rule book for non-U.S. Citizens.

Eligibility/Test and Age Requirements

Skaters must meet the age requirements by the July 1st preceding this competition. This competition is not requiring that Moves in the Field test requirements be met, with the exception of the maximum allowed at the Beginner level.

Liability

U.S. Figure Skating, Notre Dame Figure Skating Club, and The Compton Family Ice Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

Judging System

The ISU judging system (IJS) will be used for collegiate, adult, intermediate, novice, junior and senior events. For all other events, the 6.0 system will be used.

All teams competing in a level judged under the IJS will be required to complete a planned program content sheet. Each team's Planned Program Content sheet must be completed by the team coaches/contact people via their Member's Only profile at www.usfsaonline.org two weeks prior to the competition.

Applications

All applications must be postmarked no later than December 7, 2014.

The enclosed forms must be filled out completely and sent together with the correct fee. Mail completed applications including entry form, team roster, waiver form, practice ice application order forms to:

Miranda Oltmanns
51119 Chatham Ridge Drive
South Bend, IN 46637

Please make sure that you print legibly or type all email addresses for the contact person and the coach. The confirmation letter, tentative schedule and practice ice schedules will be emailed to the contact person and primary coach listed on the entry form. It will also be available on our website – skating.nd.edu. They will not be mailed.

Fees

The entry fees for each event are as follows:

IJS Events	\$125 per team plus \$25 per competitor
Non-IJS Events	\$120 per team plus \$23 per competitor
Beginner Events	\$55 per team plus \$10 per competitor

All fees are due when applications are submitted and must be payable in U.S. dollars only. There will be no refunds under any circumstances. Late registrations will be accepted at the discretion of the competition chair and late fee may be instated. Please make checks payable to: Notre Dame Figure Skating Club. Only checks will be acceptable payment. Checks returned for non-sufficient funds will be assessed a \$30.00 fee. Payment of the fee will be required before the team is allowed to participate in any event, including practice ice.

Practice Ice

Practice ice sessions will be available to all teams on Friday, February 6th, 2015. Sign up for practice ice may be made with the enclosed application. Please note that practice ice will be on the official competition rink if possible. **NO REFUNDS ON CANCELLED SESSIONS.**

All teams must have an additional copy of their music available for practice sessions.

Registration

Registration will be available 30 mins before the start of practice ice on Friday, February 6th and through the end of the practice ice. Registration will reopen one hour before the first event on Saturday, February 7th and run through the competition. Registration will be located in the downstairs lobby. One team representative should register, turn in the team's music and pick up their team packet on behalf of the team, as soon as the team arrives at the competition and no later than 1 hour prior to the time of the team's locker room assignment. Coaches must register separately to receive their credential.

Music

Rules governing music selection can be found in the U.S. Figure Skating rulebook.

- Only CDs (standard Compact Disk format) will be accepted.
- CDs: Must be clearly marked with name, event entered, and music length.

Due to compatibility and reliability reasons no music may be submitted on re-recordable "CDRW" discs.

Each CD must have only ONE track on it. In the case of short and free skate programs, two separate CDs must be used. Competition music must be turned in at the registration desk and must be submitted when the team checks in. A duplicate CD should be readily available. All music must be picked up at the completion of the competition. CDs will not be mailed back to competitors. The organizing committee will not accept responsibility for damage or loss of CDs but will take every precaution to ensure their safety.

All teams must have an additional copy of their music available for practice sessions.

Awards

Medals will be awarded to the 1st-4th placing teams. All 1st place teams will be awarded a trophy. There will be a designated area for teams to pick up their medals. Information on the placement of the awards table will be given at the time of registration.

Tri-State Ceremony

The Tri-State Council of Figure Skating Clubs will be holding a ceremony mid-day. All teams are asked to send two representatives from each team with their team banner.

Warm-up

Teams will be able to utilize the downstairs lobby space for warm-up prior to entering the locker room. Please be courteous to other teams as the space is limited. No team warm-up will be permitted in the open areas surrounding the "Lefty" Smith Rink. Teams are encouraged to find alternate space before arriving at the rink.

Photography/Videography

Videotaping will be provided by Ledin Video, Inc. Team DVD's are available by pre-order at a discount. Photography will be provided by R.L. Knight Photography.

Souvenirs

Competition pins and programs are available by pre-order. A limited supply will be available for purchase at the event. Clothing and other vendors will be available at the competition.

Admission

Teams will be provided with credentials for all competitors and two chaperones per team. Each individual coach, as listed on Form A, will receive one credential. Admission tickets are available for pre-order with the enclosed form or may be purchased at the door. Ticket prices are as follows

General Admission	\$9 pre-order	\$10 at the door
Children (5-12)	\$4 pre-order	\$5 at the door
Children (under 5)	free	free

Official Notices

An official bulletin board will be maintained at the Registration Desk. It is the responsibility of each competitor, parent, and/or coach to check the board for any schedule changes and/or additional information. Skaters are requested to arrive an hour prior to the schedule time of their event. A tentative schedule of events will be posted prior to the competition

Parking

There are ample places to park around the rink and university. Parking is free in all non-gated lots around campus. The best places to park are in front of and around the Compton Family Ice Arena, football stadium and basketball arena. There is also alternative parking across the street from the Compton Family Ice Arena at Innovation Park and Eddy Street Commons (fee to park in garage).

Tri-State Hotel Accommodations

Notre Dame Figure Skating Club will be working with official hotels for the competition that are supporting the club and making this a special event for the competitors and guests attending. All teams requiring hotel accommodations are expected to utilize hotels through the event. Upon registration and confirmation, teams will receive official information on requesting hotel rooms. We ask that you please follow the process and not to contact any hotel until you receive your information from the event chair. We look forward to hosting your club for what promises to be an exciting event.

Coaches

To coach at a U.S. Figure Skating competition, a professional coach or choreographer must be:

- ✓ Declared by the skater or team in the registration process
- ✓ Listed as Coaches Education Requirement (CER) Category A or B (Category C for Basic Skills/Beginner event) for the current season
- ✓ Current with Coach Registration (requires annual fee and background check)
- ✓ A current member in good standing with U.S. Figure Skating

The local organizing committee/club will have a list of coaches who are cleared for a credential at the competition. Coaches will need to check in at the registration desk and show a government issued photo I.D. to receive a credential. Coaches who are NOT on the list will need to show proof of membership in U.S. Figure Skating, a Coaches Registration card, proof of Category A or B (C for Beginner) compliance in CER, and a photo I.D. at check in. In accordance with USFS rules, if a coach cannot provide a photo I.D. and is not on the list of cannot produce the necessary documents, he or she will not be allowed a credential – no exceptions. We strongly urge all coaches to have their cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events including practice sessions.

Program Advertisements & Team Pictures

There are several options to advertise in the Tri-State Synchronized Skating Championship program. These include various size ads, along with "One Liner Ads" and the inclusion of team pictures. Please see the Program Advertisement form for more information and ad rates. All advertisements and team pictures are due by January 7, 2015. No late pictures will be accepted.

Contact Information

If you have any questions or concerns please contact the following individuals or visit skating.nd.edu/tri-state-synchronized-skating-championships/

General Inquires		tristatesynchro2015@gmail.com	
Miranda Oltmanns	Competition Chair	moltma01@saintmarys.edu	440-391-3895
Erin Tully	Treasurer	etully@nd.edu	717-712-3841
Hannelore Murphy	Chief Referee	hannelore389@hotmail.com	

EVENTS OFFERED

- A. Basic Skills Beginner 1** A team of 8 to 16 skaters. The majority of the team must be under 9. No skaters may have passed higher than a preliminary test, and the majority of the team must be no test.
Program duration: 1 ½ - 2 minutes
Rules: <http://www.usfigureskating.org/Programs.asp?id=338>
- B. Basic Skills Beginner 2** A team of 8 to 16 skaters. The majority of the team must be 9-11 years old. No skaters may have passed higher than a preliminary test, and the majority of the team must be no test.
Program duration: 1 ½ - 2 minutes
Rules: <http://www.usfigureskating.org/Programs.asp?id=338>
- C. Basic Skills Beginner 3** A team of 8 to 16 skaters. The majority of the team must be at least 12 years old. No skaters may have passed higher than a preliminary test, and the majority of the team must be no test.
Program duration: 2 - 2 ½ minutes
Rules: <http://www.usfigureskating.org/Programs.asp?id=338>
- D. Preliminary** A team of 8 to 16 skaters. All skaters must be under 12. The majority of the team must be under 10.
Program duration: 2 minutes
Well balanced program: Rule 7270
- E. Pre-Juvenile** A team of 8 to 16 skaters. The majority of the team must be under 12.
Program duration 2 minutes 15 seconds
Well balanced program: Rule 7260
- F. Open Juvenile** A team of 8 to 16 skaters. Skaters must be under age 20 have passed the pre-preliminary moves in the field test.
Program duration: 2 ½ minutes.
Well balanced program: Rule 7250
- G. Juvenile** A team of 12 to 20 skaters. Skaters must be under 13 and have passed the preliminary moves in the field test.
Program duration: 3 minutes.
Well balanced program: Rule 7240
- H. Intermediate** A team of 12 to 20 skaters. Skaters must be under 18 and have passed the pre-juvenile moves in the field test.
Program duration: 3 ½ minutes.
Well balanced program: Rule 7230
- I. Novice** A team of 12 to 20 skaters. Skaters must be under 16, with the exception that a maximum of four (4) may be 16 or 17. All must have passed the juvenile moves in the field test.
Program duration: 3 ½ minutes.
Well balanced program: Rule 7220
- J. Junior** A team of 12 to 16 skaters. Skaters must be at least 13 and under 19 on the preceding July 1. All skaters must have passed the intermediate moves in the field test.
Short program duration: Maximum 2 minutes, 50 seconds
Free skate duration: 4 minutes
Well balanced program and short program: Rule 7210

- K. Senior** A team of 16 skaters. Skaters must be at least 15 on the preceding July 1 and have passed the novice moves in the field test.
Short program duration: Maximum 2 minutes, 50 seconds
Free skate duration: 4 ½ minutes.
Well balanced program and short program: Rule 7200
- L. Open Collegiate** A team of 8 to 16 skaters. Skaters must have a high school diploma or equivalent and be enrolled in a college or university as a full-time student as of the entry deadline.
Program duration: 3 minutes.
Well balanced program: Rule 7290
- M. Collegiate** A team of 12 to 20 skaters. Skaters must have a high school diploma or equivalent and be enrolled in a college or university as a full-time student and have passed the juvenile moves in the field test.
Program duration: 4 minutes.
Well balanced program: Rule 7280
- N. Open Adult** A team of 8 to 16 skaters. The majority of skaters must be at least 19 years or older.
Program duration: 2 ½ minutes.
Well balanced program: Rule 7520
- O. Open Masters** A team of 8-16 skaters. Skaters must be at least 25, and the majority of the team must be at least 30.
Program duration: 2 ½ minutes.
Well balanced program: Rule 7530
- P. Masters** A team of 12 to 20 skaters. Skaters must be at least 25, and the majority of the team must be at least 30.
Program duration: 3 minutes.
Well balanced program: Rule 7510
- Q. Adult** A team of 12 to 20 skaters. All skaters must be at least 21 with the exception that up to four team member may be 18, 19 or 20 years of age. All skaters must have passed either the preliminary moves in the field test, the adult bronze moves in the field test, the preliminary figure test or the preliminary dance test.
Program duration: 3 ½ minutes
Well balanced program: Rule 7500

Crossover Rules

No team may be comprised of more than 50% of athletes that are also on any other team. This applies to both the entire roster and the athletes that are skating on the ice at any given competition. The chart below illustrates the levels where crossover skaters are allowed. The shaded areas indicate no crossovers are allowed. An "X" indicates crossovers are allowed between the two levels, providing all requirements are met as defined Rules 7200 - 7290, in addition to the statement above.

	Beginner 1, 2, or 3	Preliminary	Pre-Juvenile	Open Juvenile	Juvenile	Intermediate	Novice	Junior	Senior	Open Collegiate	Collegiate	Open Adult	Open Masters	Masters	Adult	
Beginner 1, 2, or 3																
Preliminary																
Pre-Juvenile																
Open Juvenile																
Juvenile						X	X									
Intermediate					X		X	X	X							
Novice					X	X		X	X							
Junior						X	X		X		X					
Senior						X	X	X			X					X
Open Collegiate																
Collegiate								X	X							X
Open Adult																
Open Masters																
Masters																X
Adult									X		X			X		

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS

FEBRUARY 7, 2015

ENTRY FORM

FORM A

Team Name:	U.S. Figure Skating #:
Club: (if applicable)	Team contact person:
Daytime phone number:	Email:
Primary coach:	U.S. Figure Skating #:
Daytime phone number:	Email:
Assistant coach:	Assistant coach email:
Number of skaters:	Number of alternates:

Please check the level and/or event(s) entered:

- | | | | |
|--------------------------------------|--|---|---------------------------------------|
| <input type="checkbox"/> Beginner 1 | <input type="checkbox"/> Pre-Juvenile | <input type="checkbox"/> Junior Short Program | <input type="checkbox"/> Collegiate |
| <input type="checkbox"/> Beginner 2 | <input type="checkbox"/> Open Juvenile | <input type="checkbox"/> Junior Free Skate | <input type="checkbox"/> Open Adult |
| <input type="checkbox"/> Beginner 3 | <input type="checkbox"/> Juvenile | <input type="checkbox"/> Senior Short Program | <input type="checkbox"/> Open Masters |
| <input type="checkbox"/> Preliminary | <input type="checkbox"/> Intermediate | <input type="checkbox"/> Senior Free Skate | <input type="checkbox"/> Masters |
| | <input type="checkbox"/> Novice | <input type="checkbox"/> Open Collegiate | <input type="checkbox"/> Adult |

Enclosed is \$ _____ for _____ IJS events \$125 per team / IJS Event
 \$ _____ for _____ IJS competitors \$25 per skater / IJS Event
 \$ _____ for _____ non IJS events \$120 per team / non IJS Event
 \$ _____ for _____ non IJS competitors \$23 per skater / non IJS Event
 \$ _____ for _____ Beginner events \$55 per team / Beginner Event
 \$ _____ for _____ Beginner competitors \$10 per skater / Beginner Event
 \$ _____ TOTAL

Checks should be made payable to: Notre Dame Figure Skating Club

Please send all forms and fees to: Miranda Oltmanns
 51119 Chatham Ridge Drive
 South Bend, IN 46637

All fees and entry forms must be postmarked by **December 7, 2014**.

Note: Team Managers, please carry proof of age and/or birth certificates for all competitors.
 Junior/Senior short program and Junior/Senior free skating are separate events and require separate entry fees.

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS

FEBRUARY 7, 2015

TEAM ROSTER

FORM B

Team Name/USFS #	Division
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Place an asterisk (*) next to each skater who crosses over to another team & identify that team.

Skaters Names in Alphabetical Order Last name first	Birthdate/Age	U.S. Figure Skating Number**	Highest MIF test passed*
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
Alt. 1***			
Alt. 2***			
Alt. 3***			
Alt. 4***			

*Required for teams entering open juvenile, intermediate, novice, junior, senior, collegiate and adult. Also required for beginner teams.

**Skaters on beginner teams may be either full U.S. Figure Skating members or Basic Skills members.

***Teams are permitted to have a maximum of four alternates, in addition to the maximum number of athletes allowed on the ice at their level.

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS

FEBRUARY 7, 2015

FORM C

LIABILITY WAIVER/CERTIFICATION BY CLUB OFFICER

Team Name/USFS#	Division
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U.S. Figure Skating and the clubs or organizers of competitions undertake no responsibility for damages or injuries suffered by the skaters or officials. As a condition of and in consideration of the acceptance of their entries or participation therein, all entrants, their parents and guardians and officials shall be deemed to agree to assume all risks of injury to their person and property resulting from, caused by or connected with, the conduct and management of the competition, and to waive and release any and all claims which they may have against any officials, U.S. Figure Skating, the club hosting the competition, and against its officers, and their entries shall be accepted only on such condition.

Skater's name in alphabetical order	Skater signature of parent/guardian (if skater is under 18)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
Alt. 1	
Alt. 2	
Alt. 3	
Alt. 4	

Club officer/Skating Director (Beginner Teams): All of the skaters listed on the team entry form are to the best of my knowledge, eligible members in good standing and eligible to compete under the U.S. Figure Skating rules.

Print name	Title
Signature	Date
Club or Basic Skill Program Name/USFS #	

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS

FEBRUARY 7, 2015

FORM D

COLLEGIATE CERTIFICATION PAGE

This form is for collegiate and open collegiate teams only. Collegiate and open collegiate teams must comply with Rule 7280 (collegiate) or Rule 7290 (open collegiate). Athletes must have a high school diploma or equivalent and be enrolled in a degree program at a college or university, as a full-time student as recognized by the college or university they attend, as of the entry deadline for this event. Use a separate form for each institution the members attend, collect all of the forms and send them together. Students may also choose another method to prove their student status such as print out of an unofficial transcript or a letter from the registrar.

Team Name/USFS #	Division
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Last Name	First Name	Student ID Number
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		

TO BE COMPLETED BY THE REGISTRAR: I certify that the students listed above are considered full-time students by the following institution: _____

Name of Registrar: _____

Signature: _____ Date: _____

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS

FEBRUARY 7, 2015

PRACTICE ICE APPLICATION

FORM E

Practice will be sold in 10 (short) and 12-minute (long) segments and are reserved on a first-come, first-serve basis based on the postmarked date on the received entry form. The cost of each segment is \$100 in U.S. Dollars only. NO REFUNDS.

Club Name:	Team Name:	Level:
Contact Person:	Cell Phone:	Email:
Head Coach:	Cell Phone:	Email:

For IJS events: Practice ice is recommended. Your ice will be assigned in a block, by level by the LOC. At your practice ice, the team is obliged to skate the whole (entire) competition program (short program and free skate) either in one entire run-through or two halves. The music will be played twice. No stopping of music once it has started.

For all divisions: All practice ice will be assigned by the LOC.

Please rank the preferred time range (1=most desired, 3=least desired):

Friday 4:00 - 6:00 PM 6:00 - 8:00 PM 8:00 -10:00 PM

Does this team have double skaters? _____ If so, on what other team? _____

Fill out a separate practice ice application for each team from each club.

Fee: \$100 U.S. Dollars for each 10 or 12 minute segment desired.

Number of segments: _____ x \$100 per segment = \$ _____ Total enclosed

Checks should be made payable to: Notre Dame Figure Skating Club

Please send all forms and fees to: Miranda Oltmanns
51119 Chatham Ridge Drive
South Bend, IN 46637

All fees and entry forms must be postmarked by **December 7, 2014**.

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS
FEBRUARY 7, 2015
PROGRAM, PIN & ADMISSION TICKET PRE-ORDER FORM

FORM F

If you would like to pre-order programs, pins and/or admission tickets, please fill out the form below and enclose with the registration forms. Programs, pins and admission tickets will be included with your registration packet. Pre-order prices reflect a discount.

The supply of pins and programs available at competition will be limited.

Please send 1 order form per team. Individual order forms will not be accepted.

Team Name/USFS #:		Level:
Contact Person:	Phone:	Email:

	Quantity	Price	Total
Programs		\$5.00	
Pins		\$5.00	
Adult Tickets		\$9.00	
Child (5-12 year old) Tickets		\$4.00	
		TOTAL	

Checks should be made payable to: Notre Dame Figure Skating Club

Please send all forms and fees to: Miranda Oltmanns
 51119 Chatham Ridge Drive
 South Bend, IN 46637

All fees and entry forms must be postmarked by **December 7, 2014**.

TRI-STATE SYNCHRONIZED SKATING CHAMPIONSHIPS

FEBRUARY 7, 2015

PROGRAM ADVERTISEMENT

FORM G

AD RATES

- \$400 Outside back cover
- \$300 Front inside, back inside
- \$200 Full page
- \$150 Half page
- \$100 Quarter page
- \$50 Business card
- \$10 One Liner Ad (50 characters per line)
- \$25 Team picture

Checks should be made payable to: Notre Dame Figure Skating Club

Please send all forms and fees to: Miranda Oltmanns
51119 Chatham Ridge Drive
South Bend, IN 46637

Email all ads in .pdf or .jpg format to tristatesynchro2015@gmail.com.

AD DEADLINE: JANUARY 7, 2015

Advertiser's name:	
Address:	City:
State:	Zip:
Contact:	Phone:
Email:	Amount Paid:
Special instructions or one liner ad text:	



Team DVD Order Form

Any Questions about this orderform
Contact Ledin Photo & Video directly
by phone or email...

8225 Allen Rd. #158
Allen Park, MI 48101
313-928-9097
Ledin@LedinVideo.com



2015 Tri-States Synchro (Notre Dame, IN)

Order as a Team and enjoy the savings.

Teams entering (1)event and have 13 or more team members \$200. Teams with under 13 skaters \$180.

Junior & Senior teams 2nd event only \$160. Smaller Teams with less then 10 call for Details.

Each Team Order will recieve a DVD for each member (up to max team size) and a complimentary team copy.

Each DVD will include the full flight, titling and color sticker with event and flight information.

Each Team order must be accompanied by a team roster (**Roster Only Need To Contain Names no personal info**) to insure correct quantities. **Individual orders received will be \$25 for first event and \$23 for any additional DVD's**

Tax included and may have to be mailed. Team Orders will be available for pick-up approximately 30minutes after each events conclusion.

TEAM NAME	DIVISION	CLUB	# of Team Members

Make Checks Payable to: **LEDIN PHOTO & VIDEO**

Please Mail To Our New Address: 8225 ALLEN ROAD #158 ALLEN PARK MI. 48101

CONTACT PERSON _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

All Team orders must be recieved **by January 23, 2015** . Any orders recieved after the assigned date will incur a \$50 late fee.

